

**Educate teachers, Title I staff and principals regarding the value of parent involvement, ways to communicate effectively with parents, and implementation of parent programs: ESSA 1116 (e) (3)**

- Linwood Public Charter School values and respects parent involvement in the school community. Parent involvement will be part of the professional development plan. Staff will attend workshops and implement new ideas for effective parent communication. When situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact.

**Coordinate parent involvement activities with other programs:**

ESSA 1116 (e) (4)

Linwood Public Charter School will work to coordinate programs to ensure success for all:

- Coordinate programs and services for parents in partnership with local community agencies. Programs include parenting classes, English classes for parents of ESL students, and family nights.
- Parent-Teacher Network

**Inform parents of school and parent programs in a timely and practical format in a language they can understand: ESSA 1116 (e) (5)**

To ensure that all parents are informed in a timely and user-friendly manner, Linwood Public Charter School will provide:

- Weekly Take Home Folders and/or Google Classroom
- School Newsletter/Classroom Newsletters written in a language parents can understand when requested
- Bilingual interpreter on staff for Spanish speaking parents
- Accommodations for hearing impaired parents

**Provide support for parental involvement at their request: ESSA 1116 (e) (14)**

Linwood Public Charter School will make every effort to support our parents and make sure their needs are met:

- Make every effort to accommodate parent requests to ensure that students and parents individual needs are met in order to foster more positive parent and family engagement
- Survey parents concerning what basic needs they may have that can be supported by the school

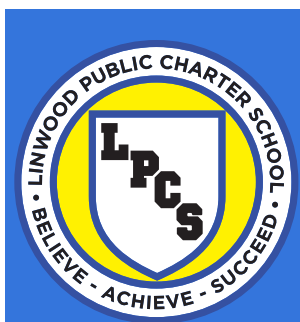
**Part IV: Accessibility**

**Parent involvement activities accessible to all parents, including those with disabilities and parents who use English as their 2nd Language: ESSA 1116 (f)**

Linwood Public Charter School will provide:

- Flexible meeting times
- Handicapped Accessible Facilities
- Home Visits
- Phone Conferences (Bilingual interpreter, as needed)
- School Newsletter/Classroom Newsletters written in a language parents can understand when requested
- Accommodations for deaf parents
- Collaboration with community agencies; i.e., Community Mental Health
- Transportation Assistance

Linwood Public Charter School's Title I Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by meeting agendas and sign-in sheets.



**TITLE I**

**SCHOOL-WIDE  
PARENT  
AND FAMILY  
ENGAGEMENT  
POLICY**

401 West 70th Street  
Shreveport, LA 71106

[www.linwoodcharter.org](http://www.linwoodcharter.org)

318-841-7634 Office



**Part I: Policy Involvement**

Linwood Public Charter School's Title I School-Wide Parent and Family Engagement Policy was created as a collaborative effort between parents and staff. All parents were given the opportunity to fill out a "Title I Beginning of the Year Parent Survey" and suggestions were considered as a part of this revision. The Title I Coordinator and Parent Liaison were also present at Linwood Public Charter School Town Hall Meetings to share information and get feedback from parents. Parents serving on the Parent Advisory Committee played a key role in the development of this policy and will continue to provide feedback and recommendations to update and improve our School-Wide Title I Program: ESSA 1116 (b)

**Convene an annual meeting: ESSA 1116 (c) (1)**

Linwood Public Charter School will:

- Hold Kinder Camps and multiple Townhall Meetings during which parents will be made aware of the opportunity to be a part of the decision-making process and given the opportunity to volunteer and submit suggestions through a beginning of the year parent survey.
- Hold an annual school-wide Title I Meeting every Spring term that all parents are invited to attend physically or virtually. The purpose of the meeting will be to share the School-Wide Plan, review the School Parent and Family Engagement Policy, explain our Title I program and how parents can be involved to help their child be successful. Multiple meetings may be offered at flexible meeting times or the meeting may be offered physically and virtually to allow more parents to participate.. Childcare will be provided at meetings.
- Parents will be notified of the meeting through parent newsletters, flyers, J-Campus, and Kickboard posting.

**Offer flexible meeting times & varied activities designed to support and encourage the involvement of all parents: ESSA 1116 (c) (2)**

Linwood Public Charter School will ensure the involvement of all parents by offering the following activities:

- New Student Orientation
- STEM Events
- Parent Conferences
- Award Assemblies
- Back to School Night
- Career Fair
- Family Literacy Nights
- Flexible IEP times
- Graduations
- Holiday Programs
- Sporting/Athletic Events
- Parent Advisory Committee Meetings
- Kindergarten Round-up Program
- Contact with Principals, Social Worker

**Involve parents in planning, reviewing, and improving the School-Wide Title I program, including the School Parent and Family Engagement Policy: ESSA 1116 (c) (3)**

Linwood Public Charter School will ensure the involvement of parents in planning and reviewing the School-Wide Title I program by:

- Providing a parent survey to collect volunteers and suggestions
- Revising the School Parent and Family Engagement Policy with the Parent Advisory Committee and incorporating suggestions based on the Parent Survey results
- Reviewing the School Parent and Family Engagement Policy at the Annual Title I Meeting
- Displaying the Parent and Family Engagement Policy in a visible location for parents to review during the fall Parent Teacher conferences and on the school's website
- Placing a suggestion box for parents at the parent table at all school events and virtually
- Hold Title I parent advisory meetings each term at flexible times to review the Title I program, parent and family engagement policy and ask for suggestions for improvement. Provide parents with a short survey so they may provide feedback on the program both in a written and verbal format. These suggestions will be used to revise the School-Parent-Student Compact and Parent and Family Engagement Policy.
- Expanding all avenues of communication with parents (school newsletter, classroom newsletters, flyers, JCampus, Kickboard, and website) to increase parent involvement in the School-Title I program

**Provide timely information about the School-Wide Title I Program, the academic curriculum, assessments used to measure progress, and grade level expectations: ESSA 1116 (c) (4) (A) (B)**

Linwood Public Charter School will provide timely information through:

- New Student Orientation
- Parent/Teacher conference fall term (additional conferences upon parent request)
- School/Classroom Newsletters
- Progress Reports and Report Cards
- Web Site - Parental Engagement Policy and Compact available on website
- Academic Intervention
- Home Visits (where warranted)
- Weekly Take Home Folders (K-5)
- Telephone Calls/E-mail correspondence/auto-dialer
- Parent-Student Handbook
- Town Hall Annual Meeting
- Parent/Teacher Conferences
- Open House



- Annual High Stakes Testing Meeting
- Back to School Night
- Family Nights

**Provide parents the opportunity to interact with teachers regarding the education of their children. Include parents in the decision making process and utilize their suggestions for improvement. Revise the School-Wide plan to meet student and parent needs and share revisions with LEA: ESSA 1116 (c) (4) (C) & 1116 (c) (5)**

Linwood Public Charter School will provide parents an opportunity to interact with their children's school by:

- Parent Suggestion Box located in a visible location where parents can provide suggestions for improvement and comments regarding the School-Wide Title I program
- Share suggestions and comments with the appropriate personnel and act on suggestions as appropriate.
- Distribute a parent survey each spring to gather feedback from parents on school programs and services
- Hold an annual Title I meeting at flexible times to review the Title I program, parent and family engagement policy and ask for suggestions for improvement. These suggestions will be used to revise the parent and family engagement policy when appropriate.
- Parent conferences Fall Term/additional conferences upon parent request
- Telephone Calls/E-mail correspondence/auto-dialers between parents, teachers and school

**Part II: Share Responsibilities for High Student Academic Achievement**

**Develop jointly with parents and teachers a School-Parent Compact. The compact will outline ways in which the parents, school staff, and students will work together to ensure high student academic achievement. The compact will be reviewed and discussed during fall parent-teacher conferences: ESSA 1116 (d) (1) & 1116 (d) (2) (A)**

Linwood Public Charter School will develop a School-Parent Compact:

- The School-Parent compact is developed by the staff and parents and reviewed annually. Revisions are made based on the Parent Survey results and additional suggestions provided by parents.
- The compact is reviewed and given to all parents at the Fall Parent-Teacher Conference. Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home/school connection and allows all stakeholders to have a voice.

**Provide frequent reports to parents on their children's progress: ESSA 1116 (d) (2) (B)**

Linwood Public Charter School will provide various academic reports to parents:

- Report Cards (December, March and June)
- Progress reports in the middle of each term
- Parent Teacher Conferences (Fall Term with additional conferences available upon request)

**Afford parents reasonable access to staff. Provide opportunities for parents to volunteer, participate and observe in their child's classroom: 1116 (d) (2) (C)**

Linwood Public Charter School has an open door policy for parents with both administration and staff. In addition, parents are encouraged to participate in the following activities:

- Parent Advisory Committee
- Chaperones for field trips
- Room observations as requested by parents
- Emails/Phone calls/conferences/classroom activities

**Part III: Building Capacity for Involvement**

**Provide information and assistance to parents regarding the state and local academic standards and assessments: ESSA 1116 (e) (1)**

To ensure that parents are informed about academic standards and assessments, Linwood Public Charter School will provide the following:

- Parent Conferences (December and March)
- Local assessment information shared with parents at conferences/with report cards/IEP meetings
- Students receiving interventions will be progress monitored on a 6 week basis depending on student need. Information will be shared with parents when appropriate.
- JCampus/Kickboard - Provides information on grades, attendance and behavior infractions

**Provide materials and training to parents: ESSA 1116 (e) (2)**

Linwood Public Charter School offers training and materials to parents through the following events and activities:

- Family Nights
- New Student Orientation
- Back-to-School Night
- Parent Meetings
- Provide lists of community resources to individual parents and assistance in accessing these resources, as needed
- School newsletters/Classroom newsletters/School Website/JCampus/Kickboard
- Provides parents with materials and resources to help their child achieve success

