

**Shreveport Charter Schools, Inc.**  
Linwood Public Charter School  
401 W. 70<sup>th</sup> Street · Shreveport, Louisiana 71106

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**Board of Trustees Meeting**

**SEPTEMBER MEETING MINUTES**

This meeting was held in-person in the school auditorium on **September 19, 2022**, at **4:00 PM**.

**Board Members Present:** Gard Wayt, Travis Morehart, Lauren Marchive, Dr. Bernard Kimble, Lori Graham, Cynthia Franklin, Buck Magee, Sheryl Nix, Dr. Kerry Laster, Mildred Toliver (zoom)

**Leadership Team/Staff/Consultants Present:** Dr. Staughton Jennings, Kevin Cox, Andrew Nguyen, Wanda Austin-Lewis, Jennifer Hamilton-Myles, Marilyn Johnson-Preston, Shirley Pierson, Letisha Williams, Aaryenne Strickland, Starla Collin-Ross (zoom), Cheradee Williams, Richard Hilliard, Johnny Taylor, Marvin McMurray

**Call to Order:** Mr. Wayt called the meeting to order at 4:04 pm.

**Quorum Check:** A quorum was present.

**Approval of Agenda:**

- Mr. Morehart asked that the agenda be amended to include Approval of the LA Compliance Questionnaire as required by the Legislative Auditor.
- Dr. Kimble moved to approve the agenda with that amendment.
- Ms. Nix seconded the motion to approve the agenda with that amendment.
- All voted in favor.

**Conflict of Interest Advisements:** There were none.

**Visitor Comments:** There were none.

**Approval of Minutes from Previous Meeting:**

- Mr. Marchive moved to approve the August 15, 2022 minutes as distributed.
- Ms. Graham seconded the motion to approve the minutes as distributed.
- All voted in favor.

**Financial Report:**

Kevin Cox of 4<sup>th</sup> Sector presented the August Finance Report. See the [link](#) for details.

**Board Q & A**

Q: Mr. Morehart asked Kevin Cox is the curriculum a one-time cost.

A: Kevin responded yes.

Q: Mr. Marchive asked will we amend the budget after the completion of the construction project.

A: Kevin confirmed that we will amend the budget later. He added that if the construction project is paid for with federal funds, it will increase the federal revenue. It should not affect the bottom line.

- Mr. Morehart moved to approve the August Finance Report as presented.
- Mr. Magee seconded to approve the August Finance Report.
- All voted in favor

**Adopt the LA Compliance Questionnaire**

- Mr. Morehart moved to approve the LA Compliance Questionnaire as presented.
- Ms. Nix seconded to approve the LA Compliance Questionnaire.

- All voted in favor. Mr. Wayt, Mr. Morehart, and Ms. Graham signed the LA Compliance Questionnaire.

### **Executive Director's Report:**

- Dr. Jennings gave the Executive Director's report. (Consent agenda reports had been sent electronically for the board's review prior to today's meeting.) The floor was opened for questions.

### **Consent Agenda Reports**

***(Items included: Academics, Operations, Marketing/Recruitment, Student Activities and Human Resources)***

Dr. Jennings introduced Ms. Shoyla Bryant as the new Assistant Principal for PreK-5<sup>th</sup>. She spoke briefly to the board.

### **Board Q & A:**

Q: Mr. Morehart asked about the waiting list of student enrollment.

A: Dr. Jennings explained that we are at capacity with 1,020 students enrolled. We have a waiting list to use if there are losses in the current enrollment.

Q: Mr. Morehart asked which students will participate in Robotics.

A: Dr. Jennings replied that it was voluntary, and first come, first served. He said the program will begin next Thursday.

Mr. Marchive shared that contractors are working on the first floor of the second building. They should move to the second floor within the next three weeks. The movers will invoice the fee after the contractors sign off on the work. Mr. Marchive will ask the contractors for a projected quote.

### **Approval of Consent Agenda**

- Mr. Morehart moved to approve the Consent Agenda reports as distributed.
- Dr. Kimble seconded the motion to approve the Consent Agenda reports as distributed.
- All voted in favor.

### **Aquaponics Update**

Dr. Jennings reported no update. We are awaiting the move to the second location, which will make space available.

### **Cyber Innovation Center Update**

Dr. Jennings reported that the Cyber Club will meet on Thursdays beginning next Thursday.

### **NASBE Conference- Nov 30- Dec 4**

Dr. Jennings shared that he will be attending the National Alliance for Black School Educators (NABSE) Conference, Nov. 30<sup>th</sup> to Dec. 4<sup>th</sup>. He invited the board to attend as well and asked everyone to let Ms. Lewis know by mid-October.

### **Board Meeting Schedule**

After discussion, the board rescheduled upcoming meetings due to holiday conflicts:

#### **November Board Meeting**

- Mr. Morehart moved to have the November board meeting on November 28, 2022.
- Mr. Magee seconded to have the board meeting on November 28, 2022.
- All voted in favor.

#### **December Board Meeting**

- Mr. Morehart moved to hold no board meeting in December 2022.
- Dr. Kimble seconded to hold no board meeting in December 2022.
- All voted in favor.

#### **January Board Meeting**

- Mr. Magee moved to have the January board meeting on January 9, 2022.
- Mr. Morehart seconded to have the January meeting on January 9, 2022.
- All voted in favor.

### **February Board Meeting**

- Mr. Morehart moved to have the February board meeting on February 21, 2022.
- Mr. Magee seconded to have the February meeting on Feb 21, 2022.
- All voted in favor.

**Board Chairman's Report:** Mr. Wayt provided the Board Chairman's Report.

### **Weight Training**

Mr. Wayt reported that space for the weight training room is subject to the work being completed at the second location. We are ready and LSU-S is ready to begin when the space is available.

### **Charter School Conferences**

Mr. Wayt asked who has signed up to attend the December LAPCS Conference. Ms. Lewis reported that the following board members are registered for the conference: Tolliver, Magee, Franklin and Wayt. There are other board members who will soon confirm if they can attend: Kimble, Laster, and Nix.

### **Board Retreat**

Mr. Wayt announced the board retreat schedule for October 22 from 9:00 am -3:00 pm, location TBD. It then developed that there was a conflict with that date. After discussion, the board agreed to reschedule the retreat for November 12<sup>th</sup>, subject to the moderator's availability. Mr. Wayt will find a location and update the Board.

### **Community Advisory Council**

Mr. Wayt shared that we are waiting until the move into the second location before the CAC will meet.

**Unfinished Business:** None

**New Business:** None

**Executive Session:** None

**Adjourn:** Dr. Kimble moved to adjourn the meeting at 4:54 PM. Mr. Morehart seconded to adjourn the meeting. All voted in favor.

**Please mark your calendars.**

The next meeting will be on **Monday, October 17, 2022**, at **4 PM**