

Shreveport Charter Schools, Inc.
Linwood Public Charter School
401 W. 70th Street · Shreveport, Louisiana 71106

Board of Trustees Meeting

JANUARY MEETING MINUTES

This meeting was held via zoom (Meeting ID: 267 635 4207) on **January 09, 2023**, at **4:00 PM**.

Board Members Present: Gard Wayt, Travis Morehart, Lauren Marchive, Dr. Bernard Kimble, Lori Graham, Cynthia Franklin, Buck Magee, Sheryl Nix, Dr. Kerry Laster

Leadership Team/Staff/Consultants Present: Dr. Staughton Jennings, Kevin Cox, Andrew Nguyen, Jennifer Hamilton-Myles, Letisha Williams, Tara Sealy, Camille Cruse, Aaryenne Strickland, Marilyn Johnson-Preston, Cheradee Williams, Richard Hilliard, Starla Ross, Marvin McMurray (phone)

Call to Order: Mr. Wayt called the meeting to order at 4:03 pm.

Quorum Check: A quorum was present.

Approval of Agenda:

- Mr. Morehart moved to approve the agenda as presented.
- Ms. Nix seconded to approve the agenda as presented.
- All voted in favor and the agenda was approved.

Conflict of Interest Advisements: There were none.

Visitor Comments: There were none.

Approval of Minutes from Previous Meeting:

- Mr. Morehart moved to approve the November 28, 2022 minutes as distributed.
- Ms. Graham seconded the motion to approve the November 28, 2022 minutes as distributed.
- All voted in favor and the November 28, 2022 minutes were approved as distributed.

Financial Report:

Kevin Cox of 4th Sector presented the November Finance Report. See the [link](#) for details.

There was an open discussion following the report. A few things were pointed out:

- We need to closely watch the expenses related to the new building
- The State approved 2 million dollars from ESSER for the remaining renovations to the second campus.
- The Asbestos abatement cost of \$183, 000 has been paid.

- Mr. Marchive requested a special report detailing the building purchase and design work for the second building. Mr. Cox will prepare the report to present at the next board meeting.

- Mr. Morehart mentioned that there has been an extension for the Audit until January 31st. Upon receipt of the report, we will send it the board.

- Mr. Morehart moved to approve the November Finance Report as presented.
- Mr. Magee seconded the motion to approve the November Finance Report as presented.
- All voted in favor and the November Finance Report was approved.

Executive Director's Report:

- Dr. Jennings gave the Executive Director's report. (Consent agenda reports had been sent electronically for the board's review prior to today's meeting.) The floor was opened for questions.

Consent Agenda Reports

(Items included: Academics, Operations, Marketing/Recruitment, Student Activities and Human Resources)

Mr. Wayt asked Dr. Jennings what the school staff's current health status is. Dr. Jennings shared that the school has had a few immediate family and parental deaths and several staff members have been ill with the flu or COVID.

Board Q & A

Academics

There was a consensus to host the Wednesday, January 11th Academic Committee meeting on zoom. Ms. C. Williams will send the meeting invitation to the Academic committee.

Operations

Parking Lot

- Mr. Morehart asked about the parking lot. Dr. Jennings replied that we have postponed it until late- Spring.
- Mr. Marchive recommended that we put a bid out for the parking lot project no later than February to secure a contractor.
- Dr. Jennings stated that Mark Snow will put the project out for bid in late-January.

Second Location

Dr. Jennings reported that the second campus needs a boiler system. He received an estimate of \$43,000 to replace the boiler.

There were no more questions about the other consent agenda items.

Approval of Consent Agenda Items

- Mr. Marchive moved to approve the Consent Agenda reports as presented.
- Dr. Kimble seconded the motion to approve the Consent Agenda reports as presented.
- All voted in favor and the motion was adopted.

Aquaponics Update

Dr. Jennings reported that one of the heating elements went out on one of the tanks, but no fish died. The Aquaponics consultants will review the setup this month.

Cyber Innovation Center Update

Dr. Jennings reported that there is no change with the program. Ms. Cruse shared that there is a lot of excitement centered around the program, and it has drawn the interest of several other students.

Mr. Wayt asked if there is a documentary or media coverage about these programs. There has been no media coverage for the Aquaponics and CIC Program. We will add the coding class, writing project, and other innovative projects to highlight what is going on at LPCS. This idea will be considered for future projects.

Board Chairman's Report: Mr. Wayt provided the Board Chairman's Report.

Weight Training and Teacher Training

Mr. Wayt reported that we are planning a weight training field trip February 6, 2023.

LSUS Partnership Conference

Mr. Wayt reported he would like to meet with LSUS Education Department to discuss the pathway for teachers on February 6, 2023.

LA Charter School Conference Report

Mr. Wayt shared that some board members satisfied the annual ethics training during the conference in New Orleans.

LDOE Update

Mr. Wayt shared that he met with the State Superintendent about LPCS and invited him to visit LPCS. He also spoke with Kevin Gutierrez about his plans for the State BESE board position.

BOT/ Leadership Conference

Mr. Wayt reported that this meeting will be February 21 at 3 PM, prior to the Feb. BOT meeting, to review the content of the board retreat. He is requesting all members of the BOT and executive team to attend.

Unfinished Business: None

New Business: None

Executive Session: There is none!

Adjourn: Mr. Morehart moved, and Mr. Magee seconded, to adjourn the meeting at 5:10 PM. All voted in favor.

Please mark your calendars.

The next meeting will be on **February 21, 2023**, at **4 PM**