



2023 – 2024 School-Wide Parent and Family Engagement Policy

Part I: School-Wide Parent and Family Engagement Policy

Linwood Public Charter School receives Title I, Part A funds and must develop a School-Wide Parent and Family Engagement Policy. The policy must be jointly developed, agreed on, and distributed to parents and family members of participating children. Parents and family members shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents and family members can understand. Such policy shall be made available to the local community and updated yearly to meet the changing needs of the parents, family members, and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

Part II: Policy Involvement

Linwood Public Charter School will convene an annual school-wide Title I meeting, every fall term and at convenient dates/times, to which all parents of participating children shall be invited and encouraged to attend. The purpose of the meeting will be to explain Title I, Part A program/requirements, describe parental and family engagement activities and parents' rights, and encourage parent involvement to improve students' academic performance. Parents will be notified of the meeting through parent newsletters, flyers, JCampus, Class DOJO, and the school's website.

Linwood Public Charter School will offer a flexible number of meetings to increase attendance, (e.g.: meetings in the early morning, late afternoon, and evening), and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement. Meetings will be held virtually and/or face-to-face. The school will also use verbal and written communication methods.

Linwood Public Charter School will provide coordination, technical assistance, and other support to assist the school in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance. The school will ensure the involvement of all parents by offering the following activities:

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| • Back to School Night | • Parent Advisory Meetings | • STEAM Events |
| • Parent Conferences | • Award Assemblies/Graduations | • Pre-K/ K Round-up Events |
| • Career Fair | • Family Literacy/Math Events | • Sporting/Athletic Events |
| • Flexible IEP times | • Holiday Programs | • Field Trips |

Linwood Public Charter School will ensure the involvement of parents in the planning, reviewing, and improvement of programs, in an organized, ongoing, and timely way. The school will provide many opportunities for parents to review and revise the School Parent and Family Engagement Policy, School-Parent-Student Compact, and Title 1 School Improvement Plan, throughout the school year. To obtain parents' input on specific programs, practices, or policies, the school will place Parent Suggestion Boxes, in visible and various locations, throughout the school, and encourage parents to complete surveys, throughout the school year. Linwood Public Charter School will obtain suggestions and feedback, both in a written and verbal format. Suggestions and comments will be shared with the appropriate school personnel. They will review suggestions/comments and act accordingly.

Linwood Public Charter School will provide timely information about the School-Wide Title I Program, the academic curriculum, assessments used to measure progress, and grade level expectations through:

• New Student Orientation	• School/Classroom Newsletters
• Spring and fall Parent/Teacher conferences	• Parent Advisory Meetings
• Telephone Calls/E-mail correspondence/auto-dialer	• Progress Reports and Report Cards
• Linwood Public Charter School Web Site	• Parent-Student Handbook
• Weekly Take-Home Folders (K-5)	• Family Literacy/Math Events

Part III: Share Responsibilities for High Student Academic Achievement

Linwood Public Charter School will develop jointly with parents and teachers a School-Parent Compact ANNUALLY. The compact will outline ways in which the parents, school staff, and students will work together to ensure high student academic

achievement. The compact will be reviewed and discussed during fall parent-teacher conferences. Revisions will be made based on the Parent Survey results and additional suggestions provided by parents and other key stakeholders.

Linwood Public Charter School will provide frequent reports to parents on their children's progress through:

- a. Report Cards (October, January, March, and May)
- b. Progress reports in the middle of each term
- a. Parent Teacher Conferences (fall term and spring term). Additional conferences available upon request

Linwood Public Charter School will afford parents reasonable access to staff. The school has an open-door policy for parents with both administration and staff. Parents will be encouraged to volunteer (chaperones for field trips), participate (Parent Advisory Committee P.A.C.), and observe in their child's classroom (note: room observations are requested by parents and approved by school administrators). If requested by parents, the school will provide them opportunities for regular meetings to formulate suggestions (both written or verbal), to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Part IV: Building Capacity for Involvement

Linwood Public Charter School will ensure the effective involvement of parents and the community to improve student academic achievement. To foster positive parent and family engagement the school will:

- a. assist parents in understanding state and local academic standards and assessments during fall and spring Parent Teacher Conferences. The school will share local assessment information with parents via conferences/report cards/IEPs. Students receiving interventions will be progress monitored on a 6-week basis depending on the student's needs, and information will be shared with parents when appropriate. Grades, attendance, and behavior infractions will be available via JCampus and Class DOJO.
- b. provide materials and training to help parents to work with their children to improve achievement. The school will open a parent resource center. The purpose of the center is to assist parents and families to become active participants in their child's education. The center will offer various pieces of training, such as literacy, technology, parenting, and other strategies and skills. The school will also sponsor a yearly Port City Parent Expo. The expo will be a free event and will cover topics ranging from parenting strategies, family law, mental health, and personal finance.
- c. educate teachers, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. Staff will attend workshops and implement new ideas for effective parent communication.
- d. coordinate and integrate parent involvement programs and activities with local Head Start sites, Early Steps, childcare centers, home childcare programs, public preschools, and other programs. The school will use the parent resource center to encourage and support parent participation.
- e. ensure that information related to school and parent programs, meetings, and other activities are sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Part V: Accessibility

Linwood Public Charter School will provide parent involvement activities accessible to all parents, including economically-disadvantaged, those with disabilities, limited literacy, parents who use English as their second language or are of any racial or ethnic minority background. Accessibilities include but are not limited to providing handicapped accessible facilities, transportation assistance, home visits, translation in a language parents can understand, bilingual interpreter, accommodations for hearing impaired parents, etc.

Part VI: School Parent and Family Engagement Policy Revision

The School Parent and Family Engagement Policy was developed jointly with and agreed on with, Linwood Public Charter School's parents and employees, as evidenced by meeting minutes and sign-in sheet(s). This policy was revised on **January 18, 2023** and will be in effect for the **2023 – 2024** school year. The school district will post this policy on the Linwood Public Charter School website on or before **August 31, 2023**.