

Shreveport Charter Schools, Inc.
Linwood Public Charter School
401 W. 70th Street • Shreveport, Louisiana 71106

Board of Trustees Meeting

SEPTEMBER MEETING MINUTES

This meeting was held at 331 E. 71st Street and Zoom (Meeting ID: 267 635 4207) on **September 11, 2023, at 4:00 PM.**

Board Members Present: Gard Wayt, Travis Morehart, Lauren Marchive, Buck Magee, Lori Graham, Dr. Kerry Laster, Sheryl Nix, Cynthia Franklin (zoom), Mildred Tolliver (zoom), Bernard Kimble (zoom)

Leadership Team/Staff/Contractors Present: Dr. Staughton Jennings, Shirley Pierson, Jennifer Hamilton-Myles, Wanda Austin-Lewis, Letisha Williams, Camille Cruse, Richard Hilliard, Aaryenne Strickland, Marvin McMurray, Starla Ross, Raj Tutika, Marilyn Johnson-Preston, Shoyla Bryant, Cheradee Williams; Kevin Cox of 4th Sector

Call to Order: Mr. Wayt called the meeting to order at 4:09 pm.

Quorum Check: A quorum was present.

Approval of Agenda:

- Mr. Magee moved to approve the agenda as presented with an amendment to include the adoption of the FY23.24 Operating Budget.
- Mr. Morehart seconded the motion.
- All voted in favor and the agenda was approved.

Conflict of Interest Advisements: There were none.

Visitor Comments: There were none.

Approval of Minutes from Previous Meeting:

- Mr. Magee moved to approve the August 2023 minutes as distributed.
- Mr. Morehart seconded to approve the August 2023 minutes.
- All voted in favor and the August 2023 minutes were approved.

Financial Report:

Adoption of the FY23.24 Operating Budget

- Mr. Morehart moved to adopt the FY23.24 Operating Budget as presented.
- Attorney Graham seconded the adoption.
- All voted in favor and the FY23.24 Operating Budget was adopted.

Mr. Morehart explained that the operating budget can be amended by vote at any time throughout the FY 23.24, if needed.

Financial Report:

Kevin Cox of 4th Sector presented the July 2023 Financial Report. See the [link](#) for details.

- Mr. Morehart moved to approve the July 2023 Financial Report as presented.
- Mr. Marchive seconded the motion.
- All voted in favor and the July 2023 Financial Report was adopted.

Q & A:

Q: Mr. Magee asked what constitutes our fixed assets?

A: Mr. Cox replied that our fixed assets include equipment, building construction and cost, and capital improvements.

Executive Director's Report:

- Dr. Jennings gave the Executive Director's report. (Consent agenda reports were sent electronically for the board's review prior to today's meeting.) The floor was open for questions.

Consent Agenda Reports

(Items included: Academics, Operations, Marketing/Recruitment, Student Activities and Human Resources)

Board Q & A

Mr. Marchive recommended including miscellaneous items as part of the written consent agenda unless there is a need for discussion; in that event the item should be listed as a report on the agenda.

Mr. Morehart asked about current enrollment figures. Dr. Jennings replied that we have 1068 enrolled students to date.

Mr. Morehart asked about the leaks in the gymnasium roof. Mr. Marchive explained that the design team did not add the repair work for the gym roof to the inspection report from the contractors. However, the roof is good for at least 5-6 years.

Dr. Jennings mentioned that there needs to be a discussion about adding the nursing station to the school. He asked Ms. Pierson to create formal documentation about the nursing station for the BOT to consider at the next meeting. Mr. Morehart suggested that if the Finance Committee receives the documentation in time, we can get a price quote from the contractor before the next BOT meeting.

Approval of Consent Agenda Items

- Mr. Morehart moved to approve the Consent Agenda reports as presented.
- Mr. Magee seconded the motion.
- All voted in favor and the motion was adopted.

Board Chairman's Report: Mr. Wayt provided the Board Chairman's Report.

LDOE Update

Mr. Wayt reported that there is a new person, Dr. Pam Schooler, that we report to at LDOE. He also reported that our current BESE board representative is running for the House of Representatives. Therefore, we have new people, Paige Hoffpauir, Stacey Melerine, and Emma Shepard running for the BESE seat.

Renovations to the Second Campus

Mr. Wayt called on Mr. Marchive, who reported that the construction is on schedule, and we are in good standing. He also reported that we received a second pay application from the contractors.

BOT Retreat

Mr. Wayt asked the board members to check their Saturday schedules for the month of October and let him know of any conflicting dates by today.

BOT Membership

Mr. Wayt welcomed Dr. Polley to the board and asked each board member to introduce themselves, sharing their connection to Linwood and why they are involved with the improvement of education.

Weightlifting Update

Mr. Wayt reported that there is a potential sponsor for the Weightlifting program, and he asked the board if they would be amendable to accepting a sponsorship. They agreed unanimously. He also mentioned creating promotional items for the weightlifting team. Mr. Marchive recommended reaching out to foundations such as Joe Burrow, David Toms, Carl Malone, Terry Bradshaw and Sam Burns about sponsorship for our sports teams. Mr. Wayt agreed and shared that he is working with Cassaundra Anderson to find special grants for Linwood.

Unfinished Business: There was none.

New Business: There were none.

Executive Session: There was none.

Adjourn: Mr. Morehart moved, and Dr. Kimble seconded, to adjourn the meeting at 5:01 PM. All voted in favor.

Please mark your calendars.

The next meeting will be on October 16, 2023, at 4:00 PM.